

Drainage Maintenance Record

Keep a consistent history of blockages, inspections, cleaning and follow-up recommendations.

Visit record

☐	Date, site and drain reference	Notes: _____
☐	Symptoms and operational effect	Notes: _____
☐	Access point and affected run	Notes: _____
☐	Method used	Notes: _____

Findings

☐	Material or restriction removed	Notes: _____
☐	CCTV completed or not required	Notes: _____
☐	Defects or limitations recorded	Notes: _____
☐	Photos or report file reference	Notes: _____

Follow-up

☐	Immediate flow restored	Notes: _____
☐	Further investigation recommended	Notes: _____
☐	Repair recommendation recorded	Notes: _____
☐	Next planned review date	Notes: _____

Keep this resource with the CCTV survey, accepted scope, revisions, completion footage and written handover information.